

Teaching guide

IDENTIFICATION DETAILS

Degree:	University Master's Degree in Bilingual Education		
Faculty/School:	Postgraduate School and Vocational Training		
Course:	SUPERVISED STUDENTS TEACHING IN BILINGUAL EDUCATION		
Type:	Curricular Internships	ECTS credits:	8
Year:	1	Code:	8370
Teaching period:	Second semester		
Area:	Work Placement		
Module:	Work Placement		
Teaching type:	Distance		
Language:	English		
Total number of student study hours:	200		

Teaching staff	E-mail
Ana María Moratalla Tolosa	anamaria.moratalla@ufv.es
Lorena Aguilar Zapata	lorena.aguilar@ufv.es

SUBJECT DESCRIPTION

The practical training pursues to connect the students with the reality of teaching in bilingual centers. The internship counts with the support of the university tutor and the guidance of the school tutor. Both will be responsible for monitoring and ensuring the objectives defined in this subject are effectively achieved by the end of the training period.

GOAL

The main goal of the subject Practicum is to apply the knowledge acquired in the Master to the teaching practice in bilingual centers, making a critical reflection on it.

PRIOR KNOWLEDGE

No specific theoretical requirements for this course. Good command of English is expected.

COURSE SYLLABUS

No procede

EDUCATION ACTIVITIES

Teaching training in educational centers in which students must put into practice the skills acquired throughout the Master. To successfully pass this Practicum, the student counts with the support of both, the university tutor and the guidance of the school tutor. The student will have to write a internship memorandum composed of the following points:

- 1.Cover. (Using the official cover uploaded to the platform)
- 2.Index (justified and paginated)
- 3.Description and analysis of the context of the center.
4. Analysis of the center.
- 5.Activities developed: Description of the actions and tasks carried out in the educational center. If applicable, relation with the Master dissertation.
- 6.Conclusions
- 7.References bibliographical (APA standards)
8. Annexes (if applicable) The training activities, as well as the distribution of working times, can be modified and adapted according to the different scenarios established following the indications of the health authorities.

DISTRIBUTION OF WORK TIME

CLASSROOM-BASED ACTIVITY

INDEPENDENT STUDY/OUT-OF-CLASSROOM ACTIVITY

80 hours

120 hours

SKILLS

Basic Skills

To endow students with learning skills to enable them to pursue their studies in a largely self-taught or independent manner.

To possess and understand knowledge laying the foundations for or offering scope for originality in the development and/or application of ideas, often related to research.

To endow students with capacity for applying knowledge and problem-solving skills acquired in new settings or largely unknown ones as part of a broader (or multidisciplinary) context linked to their area of study.

To endow students with capacity to integrate knowledge and cope with the complexity of forming judgments based on incomplete or limited information including reflections on social and ethical responsibilities associated with the application of their knowledge and judgments.

To ensure students are able to convey their conclusions and knowledge to specialist and non-specialist audiences in a clear unambiguous manner, providing convincing reasoning backing them up.

General Skills

Assess the importance of speaking English and knowing other cultures in a global society, devising different strategies in order to transmit to the student the importance of multiplurality.

Design teaching-learning processes based on the guidelines of the Common European Framework of Reference for Languages of the European Union.

Analyse the new forms of communication developed by the new technologies and apply them in order to achieve the improvement and internationalisation of English-Spanish bilingual education.

Design and develop learning spaces with special attention to equity, emotional education and values, equal rights and opportunities between men and women, citizenship education and the respect for Human Rights which facilitate life in society, the taking of decisions and the building of a sustainable future.

Specific skills

Apply the theoretical and practical knowledge learned in the Master's course in order to achieve a better professional technical qualification for bilingual English-Spanish education centres.

LEARNING RESULTS

Apply the theoretical-practical knowledge acquired in the Master to the practice in the bilingual classroom for his better technical and professional qualification. He will also know firsthand how a bilingual center works and will be able to exchange good educational practices with other teachers.

LEARNING APPRAISAL SYSTEM

ORDINARY CALL

The final grade of the subject will be made up of the grade obtained in the internship report and the evaluation carried out by the tutor of the internship center.

In order to pass the subject, it will be necessary to have obtained at least a 5 out of 10 in each part.

Passing the subject is contingent upon the student passes the internship report and the stay in the internship centre.

Grade of the academic tutor: 40%

The criteria for the grade of the INTERNSHIP REPORT will be the following:

Attitude manifested during the internship period (5%)

Structure/Organization (10%)

Content (20%): depth, adequacy and coherence of the contents.

Form (5%): Design of the internship report following the different established sections, clarity in writing, proper spelling and references following APA rules.

Grade of the internship center tutor: 60%

The tutor of the internship center will take into account the professionalism and involvement of the student during their internships (punctuality, relationship with other members of the center and teamwork, interest in learning,...) as well as the knowledge that they show in the work area and the quality of it (skills in the classroom, preparation of material, adequate treatment of students,...).

EXTRAORDINARY CALL

The final grade of the subject will be made up of the grade obtained in the internship report and the evaluation carried out by the tutor of the internship center.

In order to pass the subject, it will be necessary to have obtained at least a 5 out of 10 in each part.

Passing the subject is contingent upon the student passes the internship report and the stay in the internship centre.

Grade of the academic tutor: 40%

The criteria for the grade of the INTERNSHIP REPORT will be the following:

Attitude manifested during the internship period (5%)

Structure/Organization (10%)

Content (20%): depth, adequacy and coherence of the contents.

Form (5%): Design of the internship report following the different established sections, clarity in writing, proper spelling and references following APA rules.

Grade of the internship center tutor: 60%

The tutor of the internship center will take into account the professionalism and involvement of the student during their internships (punctuality, relationship with other members of the center and teamwork, interest in learning,...) as well as the knowledge that they show in the work area and the quality of it (skills in the classroom, preparation of material, adequate treatment of students,...).

SECOND AND FOLLOWING CALLS. For these students, the ordinary and extraordinary call system will remain the

same.

ADDITIONAL INFORMATION DELIVERY OF ACTIVITIES.

The student must deliver the exercises on the date and channels indicated. The student is responsible for being aware of the Virtual Classroom to check these deliveries and deadlines. The work will be delivered on the date indicated by the teacher, in PDF format, in the space designated for this purpose in the Virtual Classroom of the subject, not being the teacher's responsibility that the Virtual Classroom system collapses minutes before delivery. Delivery of activities will not be accepted by email to the teacher. All those works presented out of date or by other means will count as not presented works.

EVALUATION REGULATIONS All the tests that can be evaluated will be subject to what is established in the UFV Graduate School and Permanent Training Evaluation Regulations and the University's Coexistence Regulations. Plagiarism behaviors, as well as the use of illegitimate means in the assessment tests, will be sanctioned in accordance with what is established in these regulations. Teachers have at their disposal an anti-plagiarism computer tool that they can use as they deem necessary. The student will be obliged to accept the permissions for the use of the tool in order for that activity to be qualified.

The use of artificial intelligence to perform any of the requested deliveries that are part of the evaluation system is not allowed.

SCORES The final grade will be based on a total score of 10 points obtained by the student, according to the following scale: Failure (suspenso): 0-4.99 / Pass (aprobado): 5-6.99 / Notable (notable): 7-8.99 / Excellent (sobresaliente): 9-10 and Matriculation of Honor (matrícula de honor), which will imply having obtained outstanding, in addition to a special mention.

Those absences that are due, solely, to these three cases will be justified (requesting documentation for said justification):

- Writ of summons.
- Hospitalization.
- Death of direct family member.

BIBLIOGRAPHY AND OTHER RESOURCES

Basic

Isabel García Falcón. Nueva metodología para la enseñanza del inglés en las escuelas bilingües / Madrid :Bubok Publishing,2016.

Marta Madrid Manrique, Daniel Madrid Fernández. La formación inicial del profesorado para la educación bilingüe / Granada :Universidad de Granada,2014.